

Key Stage 5 Expectations

High Expectations coupled with High Support

At UTC we do have high expectations of our students but we balance this with high levels of support. The first port of call for a student who needs help is their tutor who will assist them to overcome barriers and achieve both attendance and attainment targets. The rigour that students will experience in sixth form is designed to set them up for the competitive nature of finding the right career path and succeeding in selection processes for both employment and university.

Studying

There is an expectation that Sixth Form students will engage in extra study for the courses that they have chosen at Level 3 along with completing work set by teachers. This not only broadens their experience and informs career choices but will lead to higher attainment overall. To foster this culture Year 12 and 13 will be expected to remain on site until lunchtime either in formal lessons or carrying out study or extra-curricular activities. Subject to satisfactory attendance and punctuality this will be reviewed on an individual basis at October half-term with the proviso that the privilege may be withdrawn if attendance or attainment levels drop. In the afternoons they will be allowed to leave site but must still attend timetabled lessons. Driving lessons and other appointments should be scheduled outside these times.

Graduated Support

Students sign a contract on arrival setting out the expectation that their attendance will remain above 97%. If a student is struggling help is on hand to enable them to overcome barriers and achieve both attendance and attainment.

Attendance

Stage	Trigger	Responsible	Action
1	Attendance falls below 95%	Attendance Officer	Email home Data passed to HoKS5 and tutor
2	Attendance remains below 95%	Tutor	Email home again Tutor to interview student
3	Attendance remains persistently below 95%	HoKS5	HoKS5 to interview student
4	Attendance remains below 95% (Or other targets not met)	HoKS5	Parents called in for meeting with student/HoKS5/Tutor

Attainment

Stage	Trigger	Responsible	Action
1	Assignment deadline or end of unit test missed.	Teacher	Email home Data passed to HoKS5 and tutor
2	Second assignment deadline or end of unit test missed.	Teacher Tutor	Email home again Tutor to interview student
3	Concern about the progress a student is making on their chosen courses.	Subject Lead HoKS5	HoKS5 to interview student
4	Severe concern raised about attainment and their likelihood of finishing the course.	Subject Lead HoKS5	Parents called in for meeting with student/HoKS5/Tutor/Subject Lead

These stages are recorded centrally so that causes for concern can be identified as early as possible. The AEN and wider pastoral team will support at all stages to ensure that the wellbeing of students is being considered and is not a barrier to achievement.

Uniform

Sixth form will be required to attend UTC in business attire as outlined in the school uniform policy and this should also be regarded as an opportunity for KS5 to lead by example for the younger students.

Food and Drink

UTC Swindon does not allow takeaway food, fizzy or energy drinks or chewing gum on the premises, this applies to sixth form as well. Hot food should not be consumed in the Sixth Form Study Room on the First Floor. An area of the canteen is reserved for Sixth Form students to eat and relax.

Driving

Students will not be issued with car parking permits for Bristol Street Car Park but can pay to park there if coming by car. Parking for bicycles and motorcycles will still be available in the courtyard but students riding motorcycles will need to provide details of their registration number, insurance, MOT and CBT to reception and park in allocated spaces. Please drive/ride with consideration for the safety and respect of our neighbours and our staff and students.

Celebrate

Data will be monitored on a weekly basis by the Head of KS5 to identify trends in the cohort and provide positive feedback and privileges to those who have consistently high levels of attendance. This will be coupled with positive group feedback in assemblies and tutor groups and via the whole school culture of winning the termly attendance competition.